

ASSET PROPERTY MANAGEMENT



FIXED PRICE PROPERTY MANAGEMENT

PO Box 18542, New Brighton, CHRISTCHURCH 8641

karen@assetpm.co.nz

www.assetpm.co.nz

022 135 7763

Pre-tenancy Application Form

All areas of this form must be completed for your application to be considered

Please complete this form to apply for tenancy at the address below. The information you provide is for applying for this tenancy and will be used for a credit and reference check. Your privacy is protected under the Privacy Act 1993.

Tenancy Details

Property address

Proposed commencement date of tenancy

Applicant Details

Full name & **date of birth** of all proposed tenants (including children)

..... DOB Contact Number

..... DOB Contact Number

Pets If yes, what? Smoker(s) Yes or No (please circle)

Email address

Current address

Reason for leaving current address

How long have you lived there (if less than twelve months please state address prior to this and reason for leaving it)?

.....

.....

Current weekly rent \$

PTO

Identification

PO Box 18542 New Brighton CHRISTCHURCH 8641
karen@assetpm.co.nz www.assetpm.co.nz 022 135 7763

Please provide photo identification, such as your driver's licence or passport.

Identification Type Identification Number

Version Number Car Registration Number

Make and Model

Contacts

Emergency contact name

Emergency contact phone number(s)

Relationship to you

Current landlord name

Current landlord phone number(s)

Previous landlord name

Previous landlord phone number(s)

Employer name and phone number

Is there anything else you would like to add to your application?

.....

PRIVACY STATEMENT

PRIVACY DISCLOSURE STATEMENT OF Asset Property Management Christchurch Limited

We are an independently owned and operated business. We are bound by the Privacy Act 1993. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your current employer, credit agencies and your referees. Your consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful, we may disclose your contact details to maintenance contractors and the landlord's insurers. We may also send personal information about you to the owners of any other properties at their request. You have the right to access personal information that we hold about you by contacting our office. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

PRIVACY CONSENT

I the Applicant acknowledge that I have read the Privacy Notice of Asset Property Management Christchurch Limited. I authorise Asset Property Management Christchurch Limited to collect information about me from: 1) My/our previous property managers and/or landlords, 2) My/our personal referees, 3) Any Tenancy Default Database which may contain personal information about me,

4) I authorise Asset Property Management Christchurch Limited, should it be deemed necessary, to run a Police Check on any and/or all applicants.

I also authorise Asset Property Management Christchurch Limited to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes (if any).

I authorise Asset Property Management Christchurch Limited to disclose the personal information it collects about me to the owner of the property even if the owner is resident outside New Zealand and to any third parties' valuers, contractors, insurance companies, body corporates, other agents and tenancy default databases.

CREDIT REPORTING PRIVACY CONSENT

I the Applicant understand that you Asset Property Management Christchurch Limited are asking me for personal information about me so as to use illion Tenancy credit reporting service to credit check me. I understand that; 1) illion will give you information about me for that purpose. 2) You will give my personal information to illion, and that illion will hold that information on their systems and use it to provide their credit reporting service. 3) When other illion customers use the illion credit reporting service, illion may give the information to those customers. 4) You may use illion credit reporting services in the future for purposes relating to the provision of credit to me. This may include using illion monitoring services to receive updates if any of the information held about me changes. 5) If I default in my payment obligations to the property owner/landlord, information about that default may be given to illion, and illion may give information about my default to other illion customers.

DECLARATION

I hereby offer to rent the property from Asset Property Management Christchurch Limited on behalf of the property owner, or the owner, whichever is applicable.

ACKNOWLEDGEMENT

I acknowledge that this application is subject to the approval of the property owner. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am satisfied with the current condition and cleanliness of the property.

APPLICATION SUBJECT TO CONSENT

Processing of this application will not commence unless all sections have been completed and relevant documentation provided at the time of submission of the application to Asset Property Management Christchurch Limited

SIGNATURE(S) (all applicants)

.....

DATE